

M GROUP SERVICES COOKIE POLICY

Who we are.

"M Group Services" including the subsidiary companies, also referred to as 'we' or "MGS" in this Cookie Policy with registered office at Abel Smith House, Gunnels Wood Road, Stevenage SG1 2ST.

'User', 'you': refers to every natural person or legal entity in a contractual relationship, of whatever nature, with MGS via its website.

What cookies are and how they are used.

Cookies are small text files that are placed and stored on your computer or mobile device when you access websites. Cookies are designed to support our website's functionality and accelerate users' access according to their previous activity, thus expediting users logging procedure and/or settings adjustment.

Cookies undertake a number of useful tasks, including improving security of a website and monitoring website performance.

Cookies Preferences.

This cookie setting is used to remember a user's choice about cookies on our website. Where users have previously indicated a preference, that user's preference will be stored.

You can set your cookie preference to include Functionality Cookies, Tracking Cookies as well as Targeting and Advertising Cookies. However, Strictly Necessary Cookies are always active.

Strictly Necessary Cookies - These cookies are essential to provide you with services available through our website and to enable you to use certain features of our website.

Without these cookies, we cannot provide you certain services on our website.

Functionality Cookies - These cookies are used to provide you with a more personalized experience on our website and to remember choices you make when you use our website.

For example, we may use functionality cookies to remember your language preferences or remember your login details.

Tracking Cookies - These cookies are used to collect information to analyse the traffic to our website and how visitors are using our website.

For example, these cookies may track things such as how long you spend on the website or the pages you visit which helps us to understand how we can improve our website for you.

The information collected through these tracking and performance cookies do not identify any individual visitor.

Targeting and Advertising Cookies - These cookies are used to show advertising that is likely to be of interest to you based on your browsing habits.



These cookies, as served by our content and/or advertising providers, may combine information they collected from our website with other information they have independently collected relating to your web browser's activities across their network of websites.

If you choose to remove or disable these targeting or advertising cookies, you will still see adverts, but they may not be relevant to you.

Third-party Cookies.

We may use a number of third-party cookies on our website for example for our social media presence such as LinkedIn, Facebook, Google etc. These third-party cookies occur when the part of the website you are using makes use of a third-party analytics or marketing automation / management tool or includes content displayed from the third party. You should review the privacy and cookie policies of the relevant third-party.

How do I change my cookie settings?

You can change your cookie preferences at any time by clicking on the "cookies preferences" link. You can then adjust the available sliders to 'Active' or 'Inactive', then you can continue browsing as normal. You may need to refresh your page for your settings to take effect.

Alternatively, most web browsers allow some control of most cookies through the browser settings. To find out more about cookies, including how to see what cookies have been set, visit www.aboutcookies.org or www.allaboutcookies.org.

Find out how to manage cookies on popular browsers.

Google Chrome - https://support.google.com/chrome/answer/95647?hl=en&hlrm=en

Microsoft Edge - https://privacy.microsoft.com/en-us/windows-10-microsoft-edge-and-privacy

Mozilla Firefox - https://support.mozilla.org/en-US/kb/enable-and-disable-cookies-website-preferences

 $\label{lock-or-allow-cookies} \begin{tabular}{ll} Microsoft Internet Explorer - $\underline{$http://windows.microsoft.com/en-GB/windows-vista/Block-or-allow-cookies} \end{tabular}$

Apple Safari - https://support.apple.com/kb/ph21447?locale=en_US

To find information relating to other browsers, visit the browser developer's website.

To opt out of being tracked by Google Analytics across all websites, visit http://tools.google.com/dlpage/gaoptout.